

Enhanced Cleaning Program: COVID-19 2020

Enhance Environment Cleaning Schedule

The following areas within a childcare facility require routine cleaning:

Walls, floors, windows, window-sills, ceilings, light fittings and covers, doors, including handles, toilets, wash hand basins, cupboards, shelving, radiator and radiator covers, refrigerator, food storage facilities, sinks, tables, including underside and legs, work and play surfaces, chairs, plates, cups, cutlery, toys etc.

<All areas cleaned thoroughly in case of contamination at frequent intervals on a daily basis, until further notice>

Colour coding

Practitioners and cleaning staff in preschool should adopt a colour-coded system for cleaning materials and equipment. This makes sure that these items are not used in multiple areas such as toilets and general areas.

This is proven to reduce the risk of infection spreading from one area to another. All cleaning materials such as cloths (re-usable, which are cleaned in between uses, or disposable), mops, buckets, aprons and gloves (re-usable, if cleaned in between uses, or disposable) should be colour coded.

An example system could be:

BLUE Items are for use in general areas throughout the building.

GREEN Items are for use in food preparation and serving areas.

RED Items are for use in toilet areas, washrooms, showers and on floors in these areas. Nappy change areas can also be included in this category although it is recognised that some settings may wish to have a separate colour for nappy change areas.

The golden rule is to work from the visibly cleanest area toward the dirtiest area with a single cloth and then dispose of it. This greatly reduces the risk of cross contamination. The aim of a colour-coding system is to prevent cross-contamination.

Enhance Environment Cleaning Schedule

Area/Item	Method	Frequency/Comments
Tables/ window sills / door and cabinet handles/ touch points/ walls	Clean with neutral detergent, warm water and clean cloth and dry with disposable paper towels, following cleaning; disinfect, rinse and dry.	Daily before and after use; if soiled with blood or body fluids, following cleaning, disinfect, rinse and dry
Chairs/ dining tables;	Clean with neutral detergent, warm water and clean cloth and dry with disposable paper towels, following cleaning; disinfect, rinse and dry.	Daily before and after use; if soiled with blood or body fluids, following cleaning, disinfect, rinse and dry
Washable floor covering	Wash with detergent, warm water and clean utensils, following cleaning; disinfect, rinse and leave to dry Vacuum clean to remove dirt when children are not present.	Daily and immediately if soiled e.g. spillage Vacuum daily

Rugs and Carpets – REMOVED UNTIL FURTHER NOTICE

Waste bins	Empty daily. Clean with neutral detergent and warm water, following cleaning; disinfect, rinse and dry.	Daily and immediately if soiled
Lidded tissue bins	Empty at regularly. Clean with neutral detergent and warm water, following cleaning; disinfect, rinse and dry.	Empty at regular intervals throughout the session (every 30 mins)
Mops and cleaning cloths	Mop heads should be washed in warm water and detergent, rinsed and air dried Reusable cloths must be laundered daily on a hot wash cycle (at least 60°C preferably 90 °C) in a washing machine and then tumble dried.	Both after daily use

Toilet Area Cleaning Schedule

Area/Item	Method	Frequency / Comments
Wash hand basins, taps, surrounding counters, soap dispensers, touch points.	Clean with detergent and warm water, following cleaning; disinfect, rinse and dry.	At frequent intervals (45 mins) and immediately after use if possible. Immediately if soiled. If soiled with blood or body fluids, following cleaning, disinfect, rinse and dry.
Both sides of toilet seat, toilet handles, door knobs.	Clean with detergent and warm water, following cleaning; disinfect, rinse and dry.	At frequent intervals (45 mins) and immediately after use if possible, following cleaning; disinfect, rinse and dry. Immediately if soiled. If soiled with blood or body fluids, following cleaning, disinfect, rinse and dry.
Toilet bowls	Use toilet cleaner as per manufacturer's instructions.	At frequent intervals (45 mins) and immediately after use if possible, following cleaning; disinfect, rinse and dry. Immediately if soiled. If soiled with blood or body fluids, following cleaning, disinfect, rinse and dry.
Potties	Clean with detergent and warm water and if soiled, disinfect with a chlorine-based disinfectant with 1000 ppm available chlorine.	Immediately after each use.

Toy Cleaning Program

Item	Method	Frequency / Comments
All Soft toys (Blankets, dolls, teddies, cushions, dressing up etc) – REMOVED UNTIL FURTHER NOTICE		
Hard toys/items that go into the mouth or have been in contact with saliva or other body fluids.	Clean with warm water and detergent, following cleaning, disinfect, rinsed and dried thoroughly.	After each child's use and at the end of each session or immediately if soiled.
Other hard toys e.g. climbing frame, large outdoor toys.	Clean with warm water and detergent, following cleaning, disinfect, rinse and dried thoroughly.	After each child's use, at the end of the session or immediately if soiled.

Area/Item to be cleaned	Frequency of cleaning	Days of the week				Staff signature once cleaning completed	Managers signature
		Mon	Tues	Wed	Thurs		
Tables	Daily after use and prior to food being served						
Chairs	Daily after use and prior to food being served						
Window sills	Daily after each session						
Doors and handles	Daily after drop off and pick - each session						
Walls	Daily after each session						
Touch points including rails and gate locks	Daily after drop off and pick - each session						
Hard floors	Daily after each session						
Waste bins	Daily after each session						
Lidded tissue bins	Daily throughout the session and after each session						
Mop heads and Cleaning cloths	Daily after each session						
Toilet area	Daily throughout the session and after use						
Toilet	Daily throughout the session and after use						
Potties	Daily throughout the session and after use						
Hard toys	Daily after each use						
Large toys	Daily after each use						
Sand	After each use – disinfected and left for a week before the next use						

